

**36<sup>th</sup> DISTRICT AGRICULTURAL ASSOCIATION  
BOARD OF DIRECTORS MEETING  
DIXON MAY FAIRGROUNDS ADMINISTRATION BOARD ROOM  
655 South First Street, Dixon, CA 95620**

**February 21, 2018**

**6:00 PM MEETING**

**AGENDA**

- I. **CALL TO ORDER** – President-Elect Thompson  
A. Introduction of guests
- II. **FLAG SALUTE & PLEDGE OF ALLEGIANCE**
- III. **ROLL CALL OF DIRECTORS**  
Fermin Rubio - President; Samuel Thompson - President-Elect; Jill Bors-Turner, Roy Gill, Richard Hamilton, Dana Martin, Lloyd McCabe, Greg Pryor & Tom Raycraft
- IV. **APPROVALS**  
A. Approval of Agenda  
*Items listed on the agenda may be considered in any order at the discretion of the President-Elect. All items so listed may be considered for action. Any item not listed on the agenda will not be discussed or considered by the board.*
- V. **PUBLIC COMMENT - Limited to 3 minutes per person**  
**Comments to the Board on issues and items not listed on the agenda. Please note that pursuant to California State Law, the Board is prohibited from discussing or taking action on any item not listed on the agenda. Presentations will be limited to 3 minutes. Public comment on any agenda item listed must be made at the time the item is being discussed and limited to 3 minutes.**
- VI. **CORRESPONDENCE** - Will be circulated (non-action item)
- VII **FRIENDS OF DIXON MAY FAIR REPORT**  
Donnie Huffman, President of Friends of Dixon May Fair will report on that organization's activities.
- VIII. **CONSENT AGENDA (Any item requiring lengthy discussion will be moved to New Business prior to approval of Agenda)**  
A. Approval of Minutes of January 10, 2018 Regular Board Meeting  
B. Approval of January 2018 Interim Rental Agreements  
C. Approval of 2018 Standard Agreements (*includes: vendor, entertainment, exhibit, judging and service agreements*)
- IX. **COMMITTEE REPORTS** - The Board may take approval action of committee reports.  
Committees with an asterisk will have a report this month.  
\* **Executive & Finance** – Directors Rubio, McCabe, Pryor & Thompson  
The committee will report on the financial reports which include the following:  
  1. Statement of Net Position – January 2018
  2. Statement of Operations – January 2018
  3. Cash Flow – January 2018
  4. Expenditures – January 2018
  5. Trial Balance – January 2018
  6. Aged Invoices – January 2018
- X. **OLD BUSINESS**  
A. Consideration of agreement with Cornerstone Church for use of Main Parking Lot.

## **February 21, 2018 Agenda – Board of Directors Meeting**

### **XI. NEW BUSINESS**

- A. Items moved from Consent Agenda.
- B. Consideration of Memorandum of Understanding with Solano CHP for processes for responding to incidents and interactions between the Fairgrounds and the CHP.
- C. Approval of 2018 Resolutions – General Resolution/Delegation of Authority authorizing CEO to execute agreements; CEO Resolution authorizing check signing authority to CEO and members of the board & Volunteer Resolution extending worker's compensation coverage to volunteers.
- D. Distribution of 2017/2018 FPPC Form 700 and information.

### **XII. CEO REPORT (Non action items)**

- A. Informational report discussing the Administration of the 36<sup>th</sup> DAA.
- B. Informational Update and Report on the 2018 fair.
- C. Informational report discussing the status of Interim Rentals.
- D. Informational report regarding Fair Industry Related Issues.

### **XIII. DIRECTOR'S COMMENTS**

*Please note that pursuant to California State Law, the Board is prohibited from discussing or taking action on any item not listed on the agenda.*

### **XIV. FOR YOUR INFORMATION**

- A. Next Board Meeting – March 14, 2018

### **XV ADJOURNMENT**



Pursuant to Government Code Sections 54953.2 individuals with disabilities who require accessible alternative formats of the agenda and related meeting materials and/or auxiliary aids/services to participate in the meeting should contact the CEO's office at (707) 678-5529 no later than two days prior to the scheduled meeting. If you need further information regarding this agenda or items on it contact the CEO's office at 707-678-5529. Agenda made available at: [www.dixonmayfair.com](http://www.dixonmayfair.com).

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