

**36<sup>th</sup> DISTRICT AGRICULTURAL ASSOCIATION  
BOARD OF DIRECTORS MEETING  
DIXON MAY FAIRGROUNDS ADMINISTRATION BOARD ROOM  
655 South First Street, Dixon, CA 95620**

**November 14, 2018**

**6:00 PM MEETING**

**AGENDA**

- I. **CALL TO ORDER – President Thompson**  
A. Introduction of guests
- II. **FLAG SALUTE & PLEDGE OF ALLEGIANCE**
- III. **ROLL CALL OF DIRECTORS**  
Samuel Thompson - President; Roy Gill - President-Elect; Jill Bors-Turner, Richard Hamilton, Dana Martin, Lloyd McCabe, Greg Pryor, Tom Raycraft & Fermin Rubio
- IV. **APPROVALS**  
A. Approval of Agenda  
*Items listed on the agenda may be considered in any order at the discretion of the President. All items so listed may be considered for action. Any item not listed on the agenda will not be discussed or considered by the board.*
- V. **PUBLIC COMMENT - Limited to 3 minutes per person**  
**Comments to the Board on issues and items not listed on the agenda. Please note that pursuant to California State Law, the Board is prohibited from discussing or taking action on any item not listed on the agenda. Presentations will be limited to 3 minutes. Public comment on any agenda item listed must be made at the time the item is being discussed and limited to 3 minutes.**
- VI. **CORRESPONDENCE - Will be circulated (non-action item)**
- VII. **FRIENDS OF DIXON MAY FAIR REPORT**  
Donnie Huffman, President of Friends of Dixon May Fair will report on that organization's activities.
- VIII. **CONSENT AGENDA (Any item requiring lengthy discussion will be moved to New Business prior to approval of Agenda)**  
A. Approval of Minutes of October 10, 2018 Regular Board Meeting  
B. Approval of November & December 2018 Interim Rental Agreements  
C. Approval of 2018 Standard Agreements (*includes: vendor, entertainment, exhibit, judging and service agreements*)
- IX. **COMMITTEE REPORTS** - The Board may take approval action of committee reports.  
Committees with an asterisk will have a report this month.  
\*A. **Executive & Finance** – Directors Thompson, Gill, McCabe & Rubio  
The committee will report on the financial reports which include the following:  
1. Statement of Net Position – October 2018  
2. Statement of Operations – October 2018  
3. Cash Flow – October 2018  
4. Expenditures – October 2018  
5. Accounts Receivable – October 2018  
6. Trial Balance – October 2018  
7. 2019 Budget Approval

BOARD MEETING – November 14, 2018 AGENDA

X. **OLD BUSINESS**

There is none.

XI. **NEW BUSINESS**

A. Items moved from Consent Agenda

B. Request by Vacaville Harley for a reduced exclusive rental fee for a proposed June 2019 event because they will not be using any buildings.

C. Review and approve increase in employee hourly wage rate for interim rentals from \$25 per hour per person to \$35 per hour per person.

D. Review recommended change in verbiage for rule # 9 of the 2018 Junior Livestock Auction Rules from: "The sale order will be posted no later than 3:00 p.m., Friday, May 11, 2018 and exhibitors have 1 hour after posting to identify corrections or withdraw from the sale. If an exhibitor withdraws after that deadline, then he/she will not be permitted to enter the Dixon May Fair the following year."

**Proposed change for 2019:** "The sale order will be posted Friday, May 10, 2019 exhibitors are encouraged to review the order and identify corrections or withdraw from the sale. Notify the livestock office of any corrections and/or desire to withdraw immediately."

E. Review recommended change in verbiage for rule #31 of the 2018 Junior Livestock Showcase General Rules: "Pop-ups permanently set-up in front of the barns are not allowed. If a pop up tent is used for fitting the day of the show it cannot block any aisle or access to the barns and it needs to be removed immediately following the show. No pop-ups are allowed around the show rings. We reserve the right to remove any pop-up before and during the fair." **Proposed change for 2019:** "Pop-ups permanently set-up at the barns are not allowed. If a pop up tent is used for fitting the day of the show it cannot block any aisle or access to the barns, it must conform to State Fire code which requires it to be 20' away from a structure and it needs to be removed immediately following the show. No pop-ups are allowed around the show rings. We reserve the right to remove any pop-up before and during the fair. There is no cooking allowed in tent/canopies unless you are a food vendor (this includes hot plates, crock pots and anything with a heating element)."

F. Review recommended change in verbiage for rule # 13 of the 2018 Junior Livestock Auction Rules from: "All animals must be fed and cared for by the exhibitors, free of charge, and without any responsibility to the purchaser until delivered to the purchaser at 7:00 p.m., Sunday, May 12, 2019. Animals left at this time will be done so at the purchaser's expense."

**Proposed change for 2019:** "The seller must care for their animals as long as they remain on the Fairgrounds. Management reserves the right to withhold any prizes from any exhibitor who does not comply."

G. Review recommended change in verbiage for rule # 14 of the 2018 Junior Livestock Auction Rules EXHIBITORS WHO DO NOT PROPERLY FEED AND CARE FOR THEIR ANIMALS FOR THE DURATION OF THE DIXON MAY FAIR UNTIL THE TIME OF LOTTING ON SUNDAY, MAY 12, 2019, MAY BE BANNED FROM EXHIBITING AT THE 2020, DIXON MAY FAIR. Decision of such mismanagement will be the responsibility of the Dixon May Fair management.

**Proposed change for 2019:** EXHIBITORS WHO DO NOT PROPERLY FEED AND CARE FOR THEIR ANIMALS FOR THE DURATION OF THE DIXON MAY FAIR MAY BE BANNED FROM EXHIBITING AT THE 2020 DIXON MAY FAIR. (See Red Tag Policy page 41 #24)

H. Review recommended change in verbiage for rule #17 of the 2018 Junior Livestock Showcase ALL MARKET ANIMAL EXHIBITORS MUST CERTIFY THAT NO UNAUTHORIZED CHEMICALS HAVE BEEN ADMINISTERED TO THEIR ANIMAL(S) AND THAT THE WITHDRAWAL TIME REQUIRED OF ALL APPROVED DRUGS OR DEDICATION HAS BEEN ADHERED TO. THIS INCLUDES MEDICATED FEEDS. A FORM WILL BE AVAILABLE AT THE DIXON MAY FAIR OFFICE OR FROM LEADERS/ADVISORS. THIS FORM MUST BE COMPLETED PRIOR TO WEIGH-IN.

**Proposed change for 2019:** ALL MARKET ANIMAL EXHIBITORS MUST CERTIFY BY COMPLETING THE DECLARATION OF MEDICATION FORM PROVIDED BY THE DIXON MAY FAIR THAT NO UNAUTHORIZED CHEMICALS HAVE BEEN ADMINISTERED TO THEIR ANIMAL(S) AND THAT THE WITHDRAWAL TIME REQUIRED OF ALL APPROVED DRUGS OR MEDICATIONS HAS BEEN ADHERED TO. THIS INCLUDES MEDICATED FEEDS. THIS FORM MUST BE COMPLETED AND SUBMITTED AT TIME OF WEIGH-IN.

I. Review recommended change in verbiage for rule # 29 of the 2018 Junior Livestock Auction Rules from:- Rabbits, chickens, quail & turkeys sold at the auction may be taken live on Sunday at 7:00 p.m., or arrangements for processing need to be made with the seller. Disposition slip must be presented, along with the buyer's signature, in order to take a small animal.

**Proposed change for 2019:** Rabbits, chickens, quail & turkeys sold at the auction may be taken live on Sunday at 7:00 p.m., or arrangements for processing need to be made between the seller and the buyer. Disposition slip must be presented, along with the buyer's signature, in order to take a small animal.

**XI. NEW BUSINESS (continued)**

J. **Proposed language to be placed in the book for State required training: NEW** - Youth for the Quality Care of Animals (YQCA) is a Statewide required training for anyone entering livestock in a 2019 California Fair <http://yqca.org/> Proof of course completion must be received by the Dixon May Fair by April 26, 2019 in order to be eligible to participate in the 2019 Dixon May Fair. You will not be allowed to participate in the 2019 Dixon May Fair if you do not complete the course and submit proof by April 26, 2019.

K. Review recommended change in verbiage for rule # 28 of the 2018 Junior Livestock Auction Rules Some livestock sold at the Junior Livestock Auction will be sent to designated federally inspected processing facilities. Some sale animals will leave the Dixon Fairgrounds Sunday, May 12, 2019 on transportation provided by 36th District Agricultural Association. There will be **NO live animal pick-up** on beef, sheep, goats and swine

**Proposed change for 2019:** Some livestock sold at the Junior Livestock Auction will be sent to designated federally inspected processing facilities. Some sale animals will leave the Dixon Fairgrounds Sunday, May 12, 2019 on transportation provided by 36th District Agricultural Association. The Dixon May Fair Junior Livestock Auction is a terminal sale (no live animal pick-up), for all large market animals (beef, goat, lamb and swine)

L. Review recommended change in verbiage for rule # 31 of the 2018 Junior Livestock Auction Rules **EXHIBITORS MUST CASH THEIR CHECKS ON OR BEFORE AUGUST 12, 2019. AFTER AUGUST 13<sup>TH</sup> FUNDS WILL NOT BE AVAILABLE.**

**Proposed change for 2019:** Remove #31 and combine with #16 to the following:

**Auction checks must be cashed within three months** from the date issued. There will be a \$25.00 fee to issue a replacement check. Nothing issued after three months. Checks must be cashed No later than August 12, 2019. After August 13th Funds will not be available.

**XII. CEO REPORT (Non action items)**

- A. Informational report discussing the Administration of the 36<sup>th</sup> DAA.
- B. Informational Report on the 2019 fair.
- C. Informational report discussing the status of Interim Rentals.
- D. Informational report regarding Fair Industry Related Issues.

**XIII. DIRECTOR'S COMMENTS**

*Please note that pursuant to California State Law, the Board is prohibited from discussing or taking action on any item not listed on the agenda.*

**XIV. FOR YOUR INFORMATION**

- A. Next Board Meeting – January 9, 2019

**XV ADJOURNMENT**



Pursuant to Government Code Sections 54953.2 individuals with disabilities who require accessible alternative formats of the agenda and related meeting materials and/or auxiliary aids/services to participate in the meeting should contact the CEO's office at (707) 678-5529 no later than two days prior to the scheduled meeting. If you need further information regarding this agenda or items on it contact the CEO's office at 707-678-5529. Agenda made available at: [www.dixonmayfair.com](http://www.dixonmayfair.com).