

**36th District Agricultural Association
Board of Directors Meeting Minutes DRAFT
655 South First Street
Dixon, CA 95620
November 9, 2022**

CALL TO ORDER - The regular meeting of the 36th District Agricultural Association was held at the Administration Office Board Room; it was called to order at 6:00 p.m. by President McCabe

Introduction of Guests – Gil Molina- Vice President, Friends of Dixon May Fair

ROLL CALL OF DIRECTORS

DIRECTORS PRESENT: President Lloyd McCabe, President-Elect Richard Hamilton, Roy Gill, Dana Martin, and Director Fermin Rubio.

DIRECTORS ABSENT:

Director Jill Bors-Turner, Director Greg Pryor & Director Tom Raycraft
Director Martin moved, seconded by President-Elect Hamilton that the absence of Director Jill Bors-Turner, Director Greg Pryor & Director Tom Raycraft be excused. President Lloyd McCabe, President-Elect Hamilton, Director Roy Gill, Director Dana Martin, and Director Fermin Rubio voted in favor of the motion. Director Jill Bors-Turner, Director Greg Pryor & Director Tom Raycraft were absent from the vote. (Roll Call Vote)

STAFF PRESENT: Patricia Conklin, CEO and Sandra Bonesteel, Exhibits Representative I

OTHERS PRESENT: Gil Molina- Vice President, Friends of Dixon May Fair.

APPROVAL OF AGENDA

Director Gill moved, seconded by Director Martin to approve the agenda as presented. President McCabe, President-Elect Hamilton, Director Roy Gill, Director Dana Martin, and Director Fermin Rubio voted in favor of the motion. Director Jill Bors-Turner, Director Greg Pryor & Director Tom Raycraft were absent from the vote. (Roll Call Vote)

PUBLIC COMMENT

There was none.

CORRESPONDENCE

The board reviewed the following correspondence:
Letter from CFSA regarding General liability Rates for 2023. Included are the Estimates for both; F2022-07 Letter regarding Fairgrounds and Community Resilience Centers funding and Letter from Superior Farms regarding 2023 fair season.

FRIENDS OF DIXON MAY FAIR REPORT

Gil Molina reported that the truck show beer and margarita sales gross after expenses was \$6,348.40 and they paid Bobtail Apparel 40% (\$2,539.36) so they made \$3,809.04 profit. Gil asked about moving the ticket booth and CEO Conklin responded that they haven't planned that yet due to events using it. Lloyd thanked Gil for the report.

CONSENT AGENDA

President-Elect Hamilton moved, seconded by Director Martin that the consent agenda consisting of the October 12, 2022 regular board meeting minutes, and the November and December 2022 Interim Rental Agreements (not previously approved) and five 2023 Fair time entertainment agreements be approved. President McCabe, President-Elect Hamilton, Director Roy Gill, Director Dana Martin, and Director Fermin Rubio voted in favor of the motion. Director Jill Bors-Turner, Director Greg Pryor & Director Tom Raycraft were absent from the vote. (Roll Call Vote)

COMMITTEE REPORTS

A. Executive & Finance

President McCabe reported that the committee had met at 5:30 p.m. He asked President-Elect Hamilton to report on that meeting. Director Hamilton reported that the Association is in good financial shape. He informed the board that the committee had reviewed the 2023 proposed budget and was glad to see some spending on repairs to the facility, he then asked CEO Conklin to add to his report. CEO Conklin reported that the Association is in good financial shape and will end the year in the black. Conklin went over the budget, stating that expenses continue to rise and that increases in revenues as proposed in the budget would be essential to the continued sustainability for the Association. She stated that this would be discussed further under new business. *President-Elect Hamilton moved, seconded by Director Martin to approve the October financials as presented. President McCabe, President-Elect Hamilton, Director Roy Gill, Director Dana Martin, and Director Fermin Rubio voted in favor of the motion. Director Jill Bors-Turner, Director Greg Pryor & Director Tom Raycraft were absent from the vote. (Roll Call Vote)*

OLD BUSINESS

A. Paving Project – Tree discussion – CEO Conklin discussed the large tree and referred to the arborist paper that said the tree was in good shape but needed some trimming. Conklin explained that the arborist walked the grounds and found several pest management issues and provided pricing to eradicate the pests which would add life to the trees. *President-Elect Hamilton moved, seconded by Director Gill to keep the large tree and follow the arborist recommendation. President McCabe, President-Elect Hamilton, Director Roy Gill, Director Dana Martin, and Director Fermin Rubio voted in favor of the motion. Director Jill Bors-Turner, Director Greg Pryor & Director Tom Raycraft were absent from the vote. (Roll Call Vote)*

NEW BUSINESS

- A. There were no Items moved from Consent Agenda.
- B. Approval of the Thirty-Sixth District Agricultural Association award of contract for Operation of Carnival Rides, Games and Food Concessions for the Dixon May Fair 2023 - 2027 to Butler Amusements, Inc. President McCabe asked CEO Conklin to report on this item. Conklin reported that she had sent out twelve requests for proposals (RFP) and received one (Butler Amusements). The proposal was scored and Butler qualified and was awarded the bid. (Financial bid sheet was given to the board). Director Gill moved, seconded by Director Martin to award the 2023-2027 carnival bid to Butler Amusements. *President McCabe, President-Elect Hamilton, Director Roy Gill, Director Dana Martin, and Director Fermin Rubio voted in favor of the motion. Director Jill Bors-Turner, Director Greg Pryor & Director Tom Raycraft were absent from the vote. (Roll Call Vote)*
- C. Discussion/Action on proposed 2023 fees & changes to the 2023 Interim programs President McCabe asked CEO Conklin to go over this item. Conklin went over the

following proposed price increases for interim rentals: RV Rate 2023 increase from \$40 per night per RV to \$45 per night per RV; Interim exclusive rentals RV Space rental \$40 per night. Tents for large events \$20 per night (must be specified in the contract). Interim Rental Rate 2023 Increases: Madden Hall with minimum equipment order from \$750 to \$900 without Equipment from \$1,100 to \$1,450; Madden Hall Kitchen from \$225 to \$250; Denverton Hall with minimum equipment order from \$650 to \$800 without Equipment from \$900 to \$1,050. Exclusive Rental from \$5,500 to \$5,750. This would go into effect January 1, 2023 but would not affect most renters until 2024. Increase Deposit from \$750 to \$1,000 for building rental and increase outside rental deposit from \$500 to \$750.00. Equipment Rental Rate Increases 2024 – Chairs from \$.75 ea. to \$1.00 ea. 8' Tables from \$7.50 each to \$8.00 each; Round Tables from \$10.00 each to \$10.50 each; Picnic Tables from \$7.50 each to \$8.00 each. After going over each item, *Director Martin moved, seconded by Director Hamilton to approve the rate increases for interim rentals as presented. President McCabe, President-Elect Hamilton, Director Roy Gill, Director Dana Martin, and Director Fermin Rubio voted in favor of the motion. Director Jill Bors-Turner, Director Greg Pryor & Director Tom Raycraft were absent from the vote. (Roll Call Vote)*

- D. Discussion/Action 2023 budget – President McCabe asked CEO Conklin to go over the budget. Conklin went over the highlights of the budget. She had distributed a budget highlights sheet with the budget to the board which explained the conservative budget figures. *President-Elect Hamilton moved, seconded by Director Rubio to approve the budget as presented. President McCabe, President-Elect Hamilton, Director Roy Gill, Director Dana Martin, and Director Fermin Rubio voted in favor of the motion. Director Jill Bors-Turner, Director Greg Pryor & Director Tom Raycraft were absent from the vote. (Roll Call Vote)*
- E. Discussion/Action on the 2023 Exhibit Guidebook Changes. President McCabe asked CEO Conklin to go over the Exhibit Guidebook Changes. Conklin went over the following with the boards: Fine Arts Division 215 Three Dimensional Art – Change class 3 from any other to Class 3 Wood change Class 3 Any Other to Class 5, removing (no wood) from the specification. Add to Division 305 Black & White Photography Computer Generated Class 14 Moving any other to class 15. Change Class #8 in Division 310 Color Photography to Computer Generated from Computer Graphic. Change Date for proof of YQCA from April to March 10, 2023 the date market entries are due. #50 page 43 Junior Livestock Showcase General Junior Show Rules. Add the clean-up day to the book: April 23, 2023 and change dates appropriately. *Director Martin moved, seconded by Director Gill to approve the changes to the competitive exhibits program. President McCabe, President-Elect Hamilton, Director Roy Gill, Director Dana Martin, and Director Fermin Rubio voted in favor of the motion. Director Jill Bors-Turner, Director Greg Pryor & Director Tom Raycraft were absent from the vote. (Roll Call Vote)*
- F. Discussion/Action on Emergency Repair of the Courtyard Lights. President McCabe asked CEO Conklin to report on this item. CEO Conklin reported that the courtyard lights had gone out and the Association does not own any equipment tall enough to reach them. The lights need to be fixed prior to the next event due to safety concerns. *President-Elect Hamilton moved, seconded by Director Martin to replace the courtyard lights declaring it an emergency repair due to safety concerns. President McCabe, President-Elect Hamilton, Director Roy Gill, Director Dana Martin, and Director Fermin Rubio voted in favor of the motion. Director Jill Bors-Turner, Director Greg Pryor & Director Tom Raycraft were absent from the vote. (Roll Call Vote)*

CEO Report (Non action items

- A. Informational report discussing the Administration of the 36th DAA. - CEO Conklin reported that she had spent most of her time with the budget and staff was working on updating dates on forms for 2023.
- B. Informational report discussing the 2023 Fair – CEO Conklin reported that most of the entertainment was secured for the 2023 fair.
- C. Informational report discussing the status of Interim Rentals - CEO Conklin reported the fairground continues to be busy and a dance has been booked for December.
- D. Informational report regarding Fair Industry Related Issues. CEO Conklin reported that she had attended the collaborative exchange that deputy secretary Flores held. She told the board that the Association did not receive any of the fair resiliency funds but explained there would still be a chance with the community funds. She told the board that she also attended the Fall Conference and found it very educational.

DIRECTOR’S COMMENTS

Director Hamilton – He said it was a good job on the budget.
Director Gill – He said good job on the budget and was glad there is money in the bank.
Director Rubio – He stated he was happy the trees are being taken care of.
Director Martin – She wished President McCabe Happy Birthday.
Director McCabe – He informed the board that he lost the school board election but felt that the ones who won were all good people and now he can focus on other things. He was recently appointed to the Measure L committee regarding funding for libraries.

FOR YOUR INFORMATION

President McCabe informed the board of the next meeting December 14, 2022, with Executive and Finance Committee Meeting at 5:30, regular meeting at 6 p.m.

ADJOURNMENT

There being no further business President McCabe adjourned the meeting at 7:19 p.m.

Lloyd McCabe, President

Date

Patricia Conklin, CEO

Date