

**36th District Agricultural Association
Board of Directors Meeting Minutes DRAFT
655 South First Street
Dixon, CA 95620
February 12, 2025**

CALL TO ORDER - The regular meeting of the 36th District Agricultural Association was held at the Administration Board Room; it was called to order at 6:00 p.m. by President Fermin Rubio.

Introduction of Guests: Peter Weber, staff counsel, Division of Marketing Services California Department of Food and Agriculture.

Flag Salute & Pledge of Allegiance – President Fermin Rubio asked Director Richard Hamilton to lead the pledge.

ROLL CALL OF DIRECTORS

DIRECTORS PRESENT: President Fermin Rubio, Director Roy Gill, Director Richard Hamilton, Director Lloyd McCabe and President-Elect Greg Pryor

DIRECTORS ABSENT: Director Dana Martin and Director Tom Raycraft
Director Lloyd McCabe moved, seconded by President-Elect Greg Pryor that the absence of Director Dana Martin and Director Tom Raycraft be excused. President Fermin Rubio, Director Roy Gill, Director Richard Hamilton, Director Lloyd McCabe and President-Elect Greg Pryor voted in favor of the motion. Director Dana Martin and Director Tom Raycraft were absent from the vote. (Roll Call Vote)

STAFF PRESENT: Patricia Conklin, CEO & Sandy Bonesteel, Exhibits Representative I

OTHERS PRESENT: Gil Molina, President of Friends of Dixon May Fair, Cindy Gill and Peter Weber, staff counsel, Division of Marketing Services California Department of Food and Agriculture.

APPROVAL OF AGENDA

Director Richard Hamilton moved, seconded by Director Roy Gill to approve the agenda as presented. President Fermin Rubio, Director Roy Gill, Director Richard Hamilton, Director Lloyd McCabe and President-Elect Greg Pryor voted in favor of the motion. Director Dana Martin and Director Tom Raycraft were absent from the vote. (Roll Call Vote)

PUBLIC COMMENT

There was none.

CLOSED SESSION

President Rubio announced at 6:10 p.m. that the board would be going into closed session regarding potential litigation (Gov. Code § 11126(e)(1)): (1 case) Confer with legal counsel regarding one potential case. Board came out of closed session at 6:26 p.m. with no action to report.

CORRESPONDENCE

Letter from CDFA F2025-01 Dated: February 12, 2025 - Subject 2025 State Rules for California Fairs with the following: Addendum 1 – Summary of Changes for 2025; Addendum 2 – Exhibit Program Guidelines for Fair Management & Exhibit Staff; Addendum 3 – Youth Agreement Letter signed by 4-H, FFA, Grange and F & E and 2025 State Rules for California Fairs

FRIENDS OF DIXON MAY FAIR REPORT(Informational Item/non-action item)

Gil Molina, President of Friends of Dixon May Fair reported that they were repairing a leak in the beer booth and getting the service groups lined up. He told the board that he added another \$500 to the fairs building and grounds fund making the new total \$11,100 for projects.

CONSENT AGENDA

Director Richard Hamilton moved, seconded by President-Elect Greg Pryor that the consent agenda consisting of the January 8, 2025 regular board meeting minutes; three April 2025 Interim Rental Agreements; five entertainment contracts and one service agreement for the 2025 fair be approved as presented. President Fermin Rubio, Director Roy Gill, Director Richard Hamilton, Director Lloyd McCabe and President-Elect Greg Pryor voted in favor of the motion. Director Dana Martin and Director Tom Raycraft were absent from the vote. (Roll Call Vote)

COMMITTEE REPORTS

A. Executive & Finance

President Fermin Rubio told the board that the committee had met at 5:30 p.m. and asked CEO Conklin to report on that meeting. Conklin reported on the January financials. President Fermin Rubio asked if there were any comments or questions on the financial reports, there were none. President-Elect Greg Pryor *moved, seconded by Director Lloyd McCabe to approve the January 2025 Financials as presented. President Fermin Rubio, Director Roy Gill, Director Richard Hamilton, Director Lloyd McCabe and President-Elect Greg Pryor voted in favor of the motion. Director Dana Martin and Director Tom Raycraft were absent from the vote. (Roll Call Vote)*

President Fermin Rubio then reported that the committee had reviewed the 2025 Employee Handbook for seasonal workers and this item would be discussed under New Business.

OLD BUSINESS

A. There was none.

NEW BUSINESS

A. There were no Items moved from Consent Agenda.

B. Discussion/Action on changes/updates to the 2025 Employee Handbook for seasonal workers. President Fermin Rubio told the board that the executive and finance committee had reviewed the document earlier and asked CEO Conklin to go over the changes. Conklin reported that the only changes were date changes and revising the PSL language reflected in the Association’s Policy Manual. President Rubio asked the board for any comments or questions, there were none. He then asked for any public comment and there was none. *Director Richard Hamilton moved, seconded by Director Roy Gill to approve the 2025 Employee Handbook for seasonal employees as presented. President Fermin Rubio, Director Roy Gill, Director Richard Hamilton, Director Lloyd McCabe and President-Elect Greg Pryor voted in favor of the motion. Director Dana Martin and Director Tom Raycraft were absent from the vote. (Roll Call Vote)*

C. Report/Action on Gate A on Chestnut Street – CEO Conklin told the board that there was nothing new to report.

D. Form 700 Filing Information – CEO Conklin distributed the Form 700, for the annual filing, to those present and asked them to return them to her by the next board meeting.

E. Discussion/Action on 2025 Demolition Derby Contract with Moondog Motorsports – CEO Conklin discussed the potential agreement with Moondog Motorsports and the terms of the agreement with added language. She discussed adding money to the contract to allow for a larger payout to attract more cars. Conklin reported that Moon was proposing a two heat 80’s

car derby with a main heat and a one shot Bash type derby with total payout for all equaling \$16,750 with the total contract for \$22,750. *Director Lloyd McCabe moved, seconded by Director Richard Hamilton to approve a contract with Moondog Motorsports to produce the 2025 Dixon May Fair Demolition Derby for a fee of \$22,750. Fermin Rubio, Director Roy Gill, Director Richard Hamilton, Director Lloyd McCabe and President-Elect Greg Pryor voted in favor of the motion. Director Dana Martin and Director Tom Raycraft were absent from the vote. (Roll Call Vote)*

F. Report on H5N1 Avian Flu and State Ban on dairy and poultry shows and exhibitions. President Rubio asked CEO Conklin to report on this item. Conklin reported that due to the ban no poultry or dairy shows are currently allowed. She told the board that when there was Exotic Newcastle disease the fair did a stuffed animal poultry show and a knowledge bowl and that plans were under way to do that again.

CEO Report (Non action items) President Rubio asked CEO Conklin to give the CEO Report.

- A. Informational report discussing the Administration of the 36th DAA. CEO Conklin reported that they were finishing up the 2024 statement of operations and had sent out the W-2's and 1099's to people.
- B. Informational report on the 2025 fair – CEO Conklin told the board that the plans are in full swing and market animal entries will begin to be taken, steers are already done. She informed the board that the 2025 auction would be in memory of Jill Turner.
- C. Informational report discussing the status of Interim Rentals - CEO Conklin told the board that business is picking up and March is a busy month.
- D. Informational report regarding Fair Industry Related Issues. CEO Conklin reported that Supers' School is the end of them month and this school covers livestock and still life issues.

DIRECTOR'S COMMENTS

Director Lloyd McCabe thanked the staff for their hard work. No other comments were made.

FOR YOUR INFORMATION

President Fermin Rubio informed the board that the next meeting is March 12, 2025 with Executive and Finance Committee Meeting at 5:30, regular meeting at 6 p.m.

ADJOURNMENT

There being no further business President Fermin Rubio adjourned the regular meeting at 6:45 p.m.

President Fermin Rubio

Date

Patricia Conklin, CEO

Date