

**Agency Report of:  
Ceremonial Role Events and Ticket/Pass Distributions**

**A Public Document**

<b>1. Agency Name</b> 36th District Agricultural Association		Date Stamp	<b>California Form 802</b>
Division, Department, or Region <i>(if applicable)</i>			For Official Use Only
Designated Agency Contact <i>(Name, Title)</i> Patricia Conklin, Chief Executive Officer		<input type="checkbox"/> <b>Amendment</b> <i>(Must Provide Explanation in Part 3.)</i>  Date of Original Filing: <u>5/22/26</u> <i>(month, day, year)</i>	
Area Code/Phone Number 707-678-5529	E-mail		

**2. Function or Event Information**

Does the agency have a ticket policy?    Yes     No     Face Value of Each Ticket/Pass \$ \_\_\_\_\_ *varies*

Event Description: Annual Dixon May Fair    Date(s) 05 / 07 / 2026    05 / 10 / 2026  
*Provide Title/ Explanation*

Ticket(s)/Pass(es) provided by agency?    Yes     No     If no: \_\_\_\_\_  
*Name of Source*

Was ticket distribution made at the behest of agency official?    Yes     No     If yes: \_\_\_\_\_  
*Official's Name (Last, First)*

**3. Recipients**

• Use Section A to identify the agency's department or unit. • Use Section B to identify an individual. Use Section C to identify an outside organization.

A. Name of Agency, Department or Unit	Number of Ticket(s)/ Passes	Describe the public purpose made pursuant to the agency's policy
B. Name of Individual <i>(Last, First)</i>	Number of Ticket(s)/ Passes	Identify one of the following:
		Ceremonial Role <input type="checkbox"/> Other <input type="checkbox"/> Income <input type="checkbox"/> <small><i>If checking "Ceremonial Role" or "Other" describe below:</i></small>
		Ceremonial Role <input type="checkbox"/> Other <input type="checkbox"/> Income <input type="checkbox"/> <small><i>If checking "Ceremonial Role" or "Other" describe below:</i></small>
C. Name of Outside Organization <i>(include address and description)</i>	Number of Ticket(s)/ Passes	Describe the public purpose made pursuant to the agency's policy

**4. Verification**

*I have read and understand FPPC Regulations 18944.1 and 18942. I have verified that the distribution set forth above, is in accordance with the requirements.*

\_\_\_\_\_    Patricia Conklin    CEO    05/23/2025  
Signature of Agency Head or Designee    Print Name    Title    (month, day, year)

Comment: See Attached +

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<b>Name of Individual</b>	<b>Number of Tickets</b>	<b>Price</b>	<b>Description</b>	<b>Purpose</b>	<b>Description of Purpose</b>
Hamilton, Richard	12	\$ 15.00	Fair Admission	Other	Perform Official Duties of a Board Member
Martin, Dana	12	\$ 15.00	Fair Admission	Other	Perform Official Duties of a Board Member
McCabe, Lloyd	12	\$ 15.00	Fair Admission	Other	Perform Official Duties of a Board Member
Raycraft, Thomas	12	\$ 15.00	Fair Admission	Other	Perform Official Duties of a Board Member
Rubio, Fermin	12	\$ 15.00	Fair Admission	Other	Perform Official Duties of a Board Member
Emily Schroeder	12	\$ 15.00	Fair Admission	Other	Perform Official Duties of a Board Member
Hamilton, Richard	6	\$ 50.00	Box Seat Bull Ride	Other	Perform Official Duties of a Board Member
Martin, Dana	6	\$ 50.00	Box Seat Bull Ride	Other	Perform Official Duties of a Board Member
McCabe, Lloyd	6	\$ 50.00	Box Seat Bull Ride	Other	Perform Official Duties of a Board Member
Raycraft, Thomas	6	\$ 50.00	Box Seat Bull Ride	Other	Perform Official Duties of a Board Member
Rubio, Fermin	6	\$ 50.00	Box Seat Bull Ride	Other	Perform Official Duties of a Board Member
Emily Schroeder	6	\$ 50.00	Box Seat Bull Ride	Other	Perform Official Duties of a Board Member
Hamilton, Richard	6	\$ 50.00	Box Seat Tractor Pull	Other	Perform Official Duties of a Board Member
Martin, Dana	6	\$ 50.00	Box Seat Tractor Pull	Other	Perform Official Duties of a Board Member
McCabe, Lloyd	6	\$ 50.00	Box Seat Tractor Pull	Other	Perform Official Duties of a Board Member
Raycraft, Thomas	6	\$ 50.00	Box Seat Tractor Pull	Other	Perform Official Duties of a Board Member

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Rubio, Fermin	6	\$ 50.00	Box Seat Tractor Pull	Other	Perform Official Duties of a Board Member
Emily Schroeder	6	\$ 50.00	Box Seat Tractor Pull	Other	Perform Official Duties of a Board Member
Hamilton, Richard	6	\$ 50.00	Box Seat Derby	Other	Perform Official Duties of a Board Member
Martin, Dana	6	\$ 50.00	Box Seat Derby	Other	Perform Official Duties of a Board Member
McCabe, Lloyd	6	\$ 50.00	Box Seat Derby	Other	Perform Official Duties of a Board Member
Raycraft, Thomas	6	\$ 50.00	Box Seat Derby	Other	Perform Official Duties of a Board Member
Rubio, Fermin	6	\$ 50.00	Box Seat Derby	Other	Perform Official Duties of a Board Member
Emily Schroeder	6	\$ 50.00	Box Seat Derby	Other	Perform Official Duties of a Board Member
Hamilton, Richard	2	No Value	Parking Permit	Other	Perform Official Duties of a Board Member
Martin, Dana	2	No Value	Parking Permit	Other	Perform Official Duties of a Board Member
McCabe, Lloyd	2	No Value	Parking Permit	Other	Perform Official Duties of a Board Member
Raycraft, Thomas	2	No Value	Parking Permit	Other	Perform Official Duties of a Board Member
Rubio, Fermin	1	No Value	Parking Permit	Other	Perform Official Duties of a Board Member
Emily Schroeder	1	No Value	Parking Permit	Other	Perform Official Duties of a Board Member









## **2026 Dixon May Fair CREDENTIAL POLICY**

<b><u>Group/Purpose</u></b>	<b><u>Qty</u></b>	<b><u>Type</u></b>
Directors	12	Single Day Credential
	1	Lot B Parking or Livestock Parking
	1	Grandstand Box with 6 seats
<b>Directors not attending the annual fair will not receive the above listed credentials as no official duty can be accomplished without attendance at fair.</b>		
Full Time Employees	1	Employee Badge
	8	Single Day Credentials
	1	Parking
Part Time Employees (pre-fair)	1	Employee Badge
	4	Single Day Credentials
	1	Parking
Fairtime Employees	1	Employee Badge or single day credential for days working Parking as needed
Food Vendors (per size & location)	8	Single Day Credentials
	1	4-Day Parking
	4	\$30 Exhibitor Discount Credential (4 Single Day)
Commercial Exhibitors (per location)	8	Single Day Credentials
	1	4-Day Parking
	4	\$30 Exhibitor Discount Credential (4 Single Day)
Friends of the Fair	200 - 250	Single Day Credentials (list to be provided by F of F) Parking Lot B (Limited)/Parking for volunteers (limited) <b>Credentials are used to perform duties.</b>
Livestock Exhibitors	1	Wristband
	1	Hall Park Parking (1 per family)
Livestock Parents		\$30 Exhibitor Discount Credential (4 Single Day) (limit 2 per Family)
4-H Leaders/FFA Advisors	1	Season Credential (wristband)/Parking (Parking - one per family applies) (Must be bona-fide leader that signed forms)
Junior Livestock Auction Buyer	2	Single Day Credentials for Day of Auction/Parking
Volunteers	1	Single Day Admission/Parking per volunteer
Demonstration Groups	1	Single Day Admission/Parking
Entertainers	1	Badge/Parking
Media	varies	Single Day Credentials
Fairtime Judges (not pre-fair)	1	Single Day Credential for each day/Parking
Services/Donations	varies	Negotiated trade outs based on value of Services received

Exhibit Dept. Donors/Sponsors  
contributing over \$100

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Single Day Credentials

Single Day Courtesy Admissions may be issued to the following: Political officials: City Council, City Council key staff, Solano County Supervisors & Assembly and Senate

Industry Supporters: Local Fairs, WFA, Department of Food & Ag, Division of Fairs & Expos, CFFA, CFSA, Audit Office

**36<sup>th</sup> District Agricultural Association**  
**Dixon May Fair Ticket Policy**

**PURPOSE STATEMENT**

The annual Dixon May Fair, through agricultural, educational, entertainment and recreational opportunities to the general public, promotes and showcases the diverse talents, interests, accomplishments and agricultural heritage of the residents of California, especially the youth of Solano County.

- 1) It is the intent of the Dixon May Fair Credential Policy to distribute credentials for the annual fair, produced by the 36<sup>th</sup> District Agricultural Association, that serve the Dixon May Fair's purpose, allow recipients to perform their official duties and functions while at the fair and serve a public purpose. Official duties include but are not limited to: attendance at the annual fair to evaluate attractions, carnival, entertainment, exhibits, programs, shows and vendors for the betterment of the Association and the people it serves.
- 2) Credential and Courtesy admission credentials (*as defined by sections 3002 & 3003 of the CA Food & Agriculture Code*) will be distributed in accordance with the State of California Food and Agricultural Codes section 3022 - 3029 which states the following:

CALIFORNIA CODES

FOOD AND AGRICULTURAL CODE

SECTION 3022-3027

**3022.** If a charge is made for admission to enter a state, district, county, or citrus fruit fair, the following persons may be admitted to such fairgrounds without the payment of the established admission price:

- (a) Persons with credential admissions.

**Definition of Credential Admission as defined by Food & Agricultural code section**

**3003.** "Credential admission" means any admission which is authorized by the board of directors of a state, district, or citrus fruit fair, or by the board of supervisors of a county for admission to a fair without payment of the admission charge when a service is rendered by the person who is admitted which is necessary for the conduct of the fair.

- (b) Persons with courtesy pass admissions.

**Definition of Courtesy Pass Admission as defined by Food & Agricultural code**

**section 3002.** "Courtesy pass admission" means any admission, without payment of the admission charge, to any state, county, district, or citrus fruit fair, except any of the following:

- (a) Credential admission.
- (b) Admission of any child under 12 years of age. (*Dixon May Fair policy is free admission for children 4 and under; discounted admission for 5 to 12 years old. Kids Day annually on Friday of the Fair admits all Children 12 and under into the fair for free.*)
- (c) Admission of any military personnel in uniform.

**3023.** A credential admission may be issued to any individual, association, or body that does any of the following:

- (a) Prepares or services any educational, commercial, industrial, livestock, **agricultural**, horticultural, or viticultural display or exhibit.
- (b) Services, maintains, or operates any concession.
- (c) Renders, through agreement with the fair, a service to fair patrons.
- (d) Renders a necessary public service.
- (e) Safeguards health.
- (f) Provides for public safety.
- (g) Participates in any parade or event, which is necessary for the conduct of the fair.

**3024.** Credential admissions may, also, be issued to any of the following persons:

- (a) Representatives of press, radio, and television personally engaged in obtaining and transmitting public information.
- (b) Ambulance drivers.
- (c) Firemen on duty.

(d) Repairmen who are necessary to service utilities.

(e) Employees of the fair.

(f) State officials in the performance of their duty.

**3025.** The words "credential admission" shall be printed on each ticket, which is issued as a credential admission.

**3026.** The percentage of courtesy pass admissions to any state, county, district, or citrus fruit fair shall not exceed 4 percent of the gross paid admission to the fair in the preceding calendar year.

**3027.** A courtesy pass admission is not transferable.

In accordance with section **3024** of the **CA Food and Agriculture Code** credentials are issued to the Fair Board of Directors so they can perform their duties during the annual fair which is a four-day event in May. Courtesy Admission credentials may be issued to directors, per **CA Food & Agriculture Code 4403** allowing promotional and public relations purposes, in order to assist in promoting the fair and in accordance with their duties to assist management with raising money for the Association.