Dear Applicant:

Thank you for your interest in the 2027 Dixon May Fair. The 2027 fair will be May 6th – 9th and we hope you can join us as we celebrate 150 fairs.

Please read and complete the Non Food Exhibit Space Application (page 9 & 10). Make sure you include a photo of your booth as it would be set-up at the fair. Applications will not be considered without a photo of the booth.

Applications are accepted until space is sold out. Vendors/Organizations are chosen by product line not by first-come, first-serve. When space is sold out, applicants will be put on a waiting list in case of a cancellation. In order to be placed on the list you must provide a full application with all requirements.

DO NOT send money with your application.

If you are issued a contract for space at the 2027 fair you will need the following: Signed contract, full payment, insurance certificate and CA Sellers Permit by the deadline specified on the contract. Failure to comply will result in your contract becoming null and void and your space may be sold to another applicant.

Please direct any questions you may have to 707-678-5529. We look forward to working with you and making the 150th Dixon May Fair a success.

DIXON MAY FAIR

May 6-9, 2027

Non-Food Exhibit Space Application Packet

This application is for those businesses or organizations, who wish to have a space at the 2027 Dixon May Fair to sell a product, distribute information or promote their business or non-profit.

INFORMATION PAGE

Thank you for your interest in space at the 2027 Dixon May Fair. Please review these instructions carefully. This application is neither an offer nor a guarantee of space. If you have any questions regarding this application, please contact the Fairgrounds Office at **707-678-5529**
Mail Completed Application to: Dixon May Fair, P.O. BOX 459 Dixon CA. 95620-0459 or FAX to: 707-678-4765

Deadline: Applications will be taken until space is filled

THE FOLLOWING ITEMS MUST BE INCLUDED IN YOUR APPLICATION PACKET
Completed application form (page 9 & 10) -- answer all questions & don't forget to sign the application!
Complete list of items to sell or promote (use form on Page 10 or attach separate page)
Recent Photos of Sales Presentation Exhibit (ATTACH: photos will not be returned)
Copy of California Seller's Permit (ATTACH) and # **placed on application**
Insurance and Workers Compensation coverage: provide info on application; if and when a contract is issued, proof of insurance coverage in the form of certificates will be required.
Include promotional materials, reference letters, etc. as desired (OPTIONAL)
INCOMPLETE APPLICATIONS WILL NOT BE CONSIDERED

IMPORTANT NOTES

- All questions must be answered completely and accurately – the information you give is the sole representation of your business for the selection process.
- **If a contract is issued, fair management will select the exhibit space; special requests considered but not guaranteed.**
- **DO NOT** send money with this application. You will be billed at the time a contract is issued.
- The Dixon May Fair is seeking experienced operators with quality presentation; consideration will be given to those with unique items. The sale of certain items or services including but not limited to the following is prohibited: body piercing, permanent tattoos, cannabis, weapons, drug paraphernalia, provocative or suggestive items, graphic images that may offend a family-friendly audience.

FAIR DATES:

MAY 6-9, 2027

INSIDE VENDOR OPERATING HOURS:

INSIDE VENDORS MUST REMAIN OPEN FROM OPENING TIME UNTIL CLOSING OF THE BUILDING

THURSDAY: 4 PM – 9 PM **FRIDAY: NOON – 10 PM**
SATURDAY: 11 AM – 10 PM **SUNDAY: NOON – 10 PM**

OUTSIDE VENDOR OPERATING HOURS:

OUTSIDE VENDORS MUST REMAIN OPEN FROM OPENING TIME UNTIL CLOSING OF THE FAIRGROUNDS

THURSDAY: 4 PM – 10 PM **FRIDAY: NOON – 11 PM**
SATURDAY: 11 AM – 11 PM **SUNDAY: NOON – 10 PM**

Mail Completed Application & Photo of your Booth to: Dixon May Fair - P.O. BOX 459 Dixon CA. 95620-0459 or email with a photo of your booth to Dixonvendor@dixonmayfair.com

SPACE FEE STRUCTURE

Inside Space: Inline: each 10x10 inline $400. 10x10 corner space: $450.

Outside Space: each 10x10 space $650.

FEES

OVERNIGHT CAMPING, REFRIGERATOR TRUCK AND STOCK TRUCK PARKING FEES

FEES: RV (OVERNIGHT CAMPING – NO TENTS) - $250 RUN OF THE FAIR TUESDAY MAY 4TH THROUGH SUNDAY, MAY 9TH, DEPARTING MONDAY, MAY 10TH - ADDITIONAL DAYS $50 PER NIGHT. BUNKHOUSES - $300. (IF SPACE IS AVAILABLE)

STOCK & REFRIGERATED TRUCKS HOOKED TO ELECTRICAL $100 MAY 4TH – MAY 9TH - DEPARTING MONDAY, MAY 10TH.

DRY STOCK TRUCKS NO ELECTRICAL= $75 MAY 4TH – MAY 9TH ANY ADDITIONAL DAYS $25 PER DAY. SPACE AVAILABILITY NOT GUARANTEED
RV'S/TRAILERS/TRUCKS MUST BE OFF GROUNDS BY MAY 9TH. UNLESS PRIOR ARRANGEMENTS ARE MADE WITH THE FAIR OFFICE ANY ADDITIONAL DAYS $50 PER DAY. **HOOK-UPS NOT GUARANTEED**

CREDENTIALS AND PARKING PERMITS:

Eight (8) single admission/single day credentials and one (1) Car Pass for the East Parking Lot will be issued to each Concessionaire and Exhibitor. Additional Daily Credentials may be purchased in books of four (4) for $30.00. There is a **limit** on the number of additional books you may purchase. Be sure your staff is given the correct amount of credentials or are prepared to pay full price at the gates. NO ONE will be permitted on the grounds without a valid credential. All credentials and car passes will be held at the Fair Administration Office and may be picked up any time after 9:00 AM on Tuesday, proceeding the opening day of fair. NONE WILL BE MAILED.

All Vehicle Credential parking is in the East Parking Lot. No additional parking passes will be sold because of the limited parking the fairgrounds has available.

Parking in the Main Parking lot is permitted but it is not included in your vendor fee. Daily Parking fee is $10 (cash only).

Mail Completed Application & Photo of your Booth to: Dixon May Fair - P.O. BOX 459 Dixon CA. 95620-0459
or email with a photo of your booth to Dixonvendor@dixonmayfair.com

California Fair Services Authority
INSURANCE REQUIREMENTS
1/1/2023

I. Evidence of Coverage

The contractor/renter shall provide a signed original evidence of coverage form for the term of the contract or agreement (hereinafter "contract") protecting the legal liability of the State of California, the California Fair Services Authority, District Agricultural Associations, County Fairs, Counties in which County Fairs are located, Lessor/Sublessor if fair site is leased/subleased, Citrus Fruit Fairs, California Exposition and State Fair, or Entities (public or non-profit) operating California designated agricultural fairs, their directors, officers, agents, servants, and employees, from occurrences related to operations under the contract. This may be provided by:

A. Insurance Certificate - The contractor/renter provides the fair with a signed original certificate of insurance (the ACORD form is acceptable), lawfully transacted, which sets forth the following:

1. List as the Additional Insured: "That the State of California, the California Fair Services Authority, the District Agricultural Association, County Fair, the County in which the County Fair is located, Lessor/ Sublessor if fair site is leased/subleased, Citrus Fruit Fair, California Exposition and State Fair, or Entities (public or non-profit) operating California designated agricultural fairs, their directors, officers, agents, servants, and employees are made additional insured, but only insofar as the operations under this contract are concerned."

2. Dates: The dates of inception and expiration of the insurance. **For individual events, the specific event dates must be listed, along with all set-up and tear down dates.**

3. Coverages:

   a. General Liability - Commercial General Liability coverage, on an occurrence basis, at least as broad as the current Insurance Service Office (ISO) policy form #CG 00-01. Limits shall not be less than for the limits in the CFSA Hazardous/Nonhazardous Activities List which includes, but is not limited to, the following: **$5,000,000 per occurrence** for Carnival Rides and for Freefall Attractions (elevated jumps involving airbags); **$5,000,000 per occurrence** for the following types of Motorized Events: automobile races, drifting exhibitions, truck rodeos, tractor/truck pulls, destruction derbies, RV destruction derbies, mud bogs, mud racing, car crunches, monster truck shows, automobile thrill shows, figure 8 racing, stock car racing, tuff trucks, boat races, autocross, dirt racing, oval track, sprint cars/410 sprints, modified, super stock, mini-stock, dwarf cars, micro lights, enduro, pro stock; **$3,000,000 per occurrence** for the following types of Motorized Events: motorcycle racing, flat track motorcycle racing, arena-cross, freestyle motocross, motorcycle thrill shows and stunt teams, ATV, sand drags, go karts, snowmobile races, quarter midget races, golf cart races, Redneck Roundup (ATVs), lawnmower races; **$3,000,000 per**

occurrence for Rodeo Events all types **with a paid gate** and any Rough Stock events; **$2,000,000 per occurrence** for Rodeo Events All Types **without a paid gate** and with any Rough Stock events and for Swap Meets/Flea Markets held two or more times per calendar year; **$2,000,000 per occurrence** for the following Motorized events: car jumping contests/demonstrations of hydraulic modifications to automobiles; **$2,000,000 per occurrence** for Interim Carnival Rides, Fairtime Kiddie Carnival Rides of up to 6 rides, Concerts with over 5,000 attendees, Rave Type Events All Types, Mechanical Bulls, Extreme Attractions All Types that require a DOSH permit to operate, and Simulators; **$1,000,000 per occurrence** for Rodeo Events All Types **without** any Rough Stock Events**; $1,000,000 per occurrence** for all other contracts for which liability insurance (and liquor liability, if applicable) is required.

The Certificate of Insurance shall list the applicable policy forms, including endorsements. Any exclusions or coverage limitations, including sub-limits, that apply to the contractor/renter's activities, or business to be conducted under the contract or rental agreement/lease, must be listed in the Certificate of Insurance. If there is a self-insured retention or deductible in the contractor/renter's coverage equal to or in excess of $100,000, the self-insured retention/deductible amount shall be included as part of the Certificate of Insurance. A copy of the contractor/renter's policy declaration page containing this information as an attachment/exhibit to the Certificate of Insurance will be acceptable, provided it contains all the aforementioned information.

b. Automobile Liability - Commercial Automobile Liability coverage, on a per accident basis, at least as broad as the current ISO policy form # CA 00-01, Symbol #1 (Any Auto) with limits of not less than $1,000,000 combined single limits per accident for contracts involving use of contractor vehicles (autos, trucks or other licensed vehicles) on fairgrounds.

c. Workers' Compensation - Workers' Compensation coverage shall be maintained covering contractor/renter's employees, as required by law.

d. Medical Malpractice - Medical Malpractice coverage with limits of not less than $1,000,000 per occurrence shall be maintained for contracts involving medical services.

e. Liquor Liability - Liquor Liability coverage with limits of not less than $1,000,000 per occurrence shall be maintained for contracts involving the sale of alcoholic beverages.

4. Cancellation Notice: Notice of cancellation of the listed policy or policies shall be sent to the Certificate Holder in accordance with policy provisions.

5. Certificate Holder:
   - For Individual Events Only - Fair, along with fair's address, is listed as the certificate holder.

Mail Completed Application & Photo of your Booth to: Dixon May Fair - P.O. BOX 459 Dixon CA. 95620-0459 or email with a photo of your booth to Dixonvendor@dixonmayfair.com

- For Master Insurance Certificates Only - California Fair Services Authority, Attn: Risk Management, 1776 Tribute Road, Suite 100, Sacramento, CA 95815 is listed as the certificate holder.

6. Insurance Company: The company providing insurance coverage must be acceptable to the California Department of Insurance.

7. Insured: The contractor/renter must be specifically listed as the Insured.

OR

B. CFSA Special Events Program - The contractor/renter obtains liability protection through the California Fair Services Authority (CFSA) Special Events Program, when applicable.

OR

C. Master Certificates - A current master certificate of insurance for the contractor/renter has been approved by and is on file with California Fair Services Authority (CFSA).

OR

D. Self-Insurance - The contractor/renter is self-insured and acceptable evidence of self-insurance has been approved by California Fair Services Authority (CFSA).

II. General Provisions

1. Maintenance of Coverage - The contractor/renter agrees that the commercial general liability (and automobile liability, workers' compensation, medical malpractice and/or liquor liability, if applicable) insurance coverage herein provided for shall be in effect at all times during the term of this contract. In the event said insurance coverage expires or is cancelled at any time or times prior to or during the term of this contract, contractor/renter agrees to provide the fair, prior to said expiration date, a new certificate of insurance evidencing insurance coverage as provided for herein for not less than the remainder of the term of the contract, or for a period of not less than one (1) year. New certificates of insurance are subject to the approval of California Fair Services Authority, and contractor/renter agrees that no work or services shall be performed prior to the giving of such approval. In the event the contractor/renter fails to keep in effect at all times insurance coverage as herein provided, the fair may, in addition to any other remedies it may have, take any of the following actions: (1) declare a material breach by contractor/renter and terminate this contract; (2) withhold all payments due to contractor/renter until notice is received that such insurance coverage is in effect; and (3) obtain such insurance coverage and deduct premiums for same from any sums due or which become due to contractor/renter under the terms of this contract.

2. Primary Coverage - The contractor/renter's insurance coverage shall be primary and any separate coverage or protection available to the fair or any other additional insured shall be secondary.

3. Contractor's Responsibility - Nothing herein shall be construed as limiting in any way the extent to which contractor/renter may be held responsible for damages resulting from contractor/renter's operations, acts, omissions or negligence. Insurance coverage obtained in the minimum amounts specified above shall not relieve contractor/renter of liability in excess of such minimum coverage, nor shall it preclude the fair from taking other actions available to it under contract documents or by law, including, but not limited to, actions pursuant to contractor/renter's indemnity obligations. **The contractor/renter indemnity obligations shall survive the expiration, termination or assignment of this contract.**

4. Certified Copies of Policies - Upon request by fair, contractor/renter shall immediately furnish a complete copy of any policy required hereunder, with said copy certified by the underwriter to be a true and correct copy of the original policy. Fairtime Carnival Ride contractors must submit copies of actual liability insurance policies, certified by an underwriter, to California Fair Services Authority (CFSA).

III. Participant Waivers

1. For hazardous participant events (see subsection 4. below), the contractor/renter agrees to obtain a properly executed release and waiver of liability agreement (Form required by contractor/renter's insurance company or CFSA Release and Waiver Form) from each participant prior to his/her participation in the events sponsored by contractor/renter.

2. Contractor/renter shall ensure that any party renting space from the contractor/renter with, or for, hazardous participant events (see subsection 4. below) obtains a properly executed release and waiver of liability agreement (Form required by contractor/renter's insurance company or CFSA Release and Waiver Form) from each participant prior to his/her participation in the events and provides a copy to the contractor/renter.

3. The contractor/renter shall provide copies of all executed release and waiver of liability agreements required under subsections 1. and 2. above to the Fair at the end of the rental agreement.

4. Hazardous participant events include, but are not limited to, any event within the following broad categories: Athletic Team Events; Equestrian-related Events; Extreme Attractions; Freefall Attractions; Mechanical Bulls; Simulators; Motorized Events; Rodeo Events; and Wheeled Events, including bicycle, skates, skateboard, or scooter. Contact California Fair Services Authority, Risk Management Department at (916) 921-2213 for further information and for CFSA Release and Waiver Form.

INTENTIONALLY LEFT BLANK

Mail Completed Application & Photo of your Booth to: Dixon May Fair - P.O. BOX 459 Dixon CA. 95620-0459
or email with a photo of your booth to Dixonvendor@dixonmayfair.com

NON FOOD EXHIBIT SPACE APPLICATION

This application is for those businesses or organizations, who wish to have a space at the 2027 Dixon May Fair to sell a product, distribute information or promote their business or non-profit.

CHECK REQUIREMENTS (must include photo of exhibit)

☐ **Inside** Space Size: ☐ 10 X 10 ☐ Other: _____X _____ ☐ In-line ($400) ☐ Corner ($450)

☐ **Outside** Space Size: ☐ 10 X 10 ☐ Other: _____ X _____ ($650)

☐ **Trailer**: _____ (Length) X _____ (Width) **Awning**: _____ (Length)x_____(Width)

Total Trailer Height: _____Special Needs: _____

Check all that apply:

☐ **Use microphone** ☐ **Conduct prize drawings** ☐ **Promotional Giveaways**

☐ **Direct Sales** ☐ **Leads** ☐ **Mail order** ☐ **Custom items** ☐ **Stock merchandise**

BUSINESS INFORMATION

Business Name _____

Name of Applicant _____Owner? ☐ Yes ☐ No

On-site Contact _____ **On-site Contacts Cell #**_____

Address _____

City _____ State _____Zip _____

Business Phone ( ) _____ Residence Phone ( ) _____

Cellular Phone ( ) _____ Fax ( ) _____

E-mail address _____ Web Site _____

Federal Taxpayer's ID # _____ **CA Seller's Permit #**_____

Located on your federal tax return ***Attach copy to application***

How long in business _____ Sole Proprietor Partnership Corporation Other_____

Have you ever conducted business with the Dixon May Fair? Yes No

If yes, what year(s)? _____Company _____

UTILITIES REQUIRED

A standard 110v/750w outlet is provided per booth space; many spaces are limited to this. If the Fair can accommodate other electrical needs, **additional charges may be assessed**.

Electrical Requirements: ____ 110v/750w Other:_____

Audio/visual Equipment Used In Booth _____

*** Any audio/visual equipment must be approved in writing by fair management*

Running Water? ☐ Yes ☐ No Other:_____

Will you need an RV / refrigerated truck / Stock truck space? Yes No (Additional fees apply)

Additional vehicle parking needed:_____

Mail Completed Application & Photo of your Booth to: Dixon May Fair - P.O. BOX 459 Dixon CA. 95620-0459 or email with a photo of your booth to Dixonvendor@dixonmayfair.com

INSURANCE REQUIREMENTS

Proof of Insurance is required with your contract. Each exhibitor must provide proof of general and product liability insurance of at least $1,000,000. Please check the form of insurance that covers you during fair time:

My own carrier Carrier _____

CFSA Master List CFSA# _____ Policy Expires _____

Buy through California Fair Services Authority (CFSA) $150.00, if accepted. Price subject to change.)

Workers Compensation coverage: if you hire employees for fair time operations, you must provide workers compensation coverage. If the business is solely owner-operated and no outside employees are hired, you MUST submit a letter to the Dixon May Fair stating this fact.

REFERENCES

List 2 fairs, festivals or shows you have recently participated in:

Event #1_____

Contact person _____ Phone ( ) _____

Event #2_____

Contact person _____ Phone ( ) _____

PRODUCTS & SERVICES PRICING (complete or attach separate list)

TYPE OF ITEM (Example: Baskets, Music, Clothing, etc)	**PRICING (range by type)**

CERTIFICATION OF APPLICANT

I have read and understand the instructions and any additional information attached. I understand that this form is an application for space only, and is not an offer by the Dixon May Fair to rent space. I certify that all information contained in this application to be true and accurate to the best of my knowledge.

Signature _____Date _____

Printed Name _____ Title _____

Mail Completed Application & Photo of your Booth to: Dixon May Fair - P.O. BOX 459 Dixon CA. 95620-0459 or email with a photo of your booth to Dixonvendor@dixonmayfair.com